

# **ST. JOHN THE EVANGELIST PARISH**

700 WASHINGTON STREET, CANTON, MA 02021

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## ***Financial Report***

***Fiscal Year July, 2009- June, 2010***

*September 2010*

*Finance Council Members:*

*Tom O'Connor*

*Nancy Drago*

*Peter Fox*

*Chris O'Halloran*

*Tim Shanahan*



# Saint John the Evangelist Parish

700 Washington Street • Canton, MA 02021

Dear Parishioner:

Attached please find the Parish, Cemetery and School 2009-2010 Financial Report. As you can see, we spent an unusual amount of money on the maintenance of facilities and acquisition and improvements these past two years.

When the parish sold land at St. Mary's Cemetery in 2007 to benefit the financial status of the parish, school and cemetery, the proceeds immediately went to a savings account for the parish for future planned facilities' improvements, a capital improvement fund for the school, along with a tuition assistance fund, and finally, to replenish our perpetual care fund for the cemetery.

Since that time, we have tried to base investment infrastructure decisions on necessity (e.g. plumbing, heating, etc.) safety (mold, asbestos removal, fire doors, railings on altar, etc.) employee workspace upgrade (computers, dehumidifiers, paint), cost savings, (replacement of oil for gas, window replacements, etc.) income potential (rooms for priests) and cosmetic improvements (curtains behind altar, painting of church windows and steeples, etc.)

We converted from an oil heating system to a gas system in the school and are in the process of doing the same at the rectory, replacing an antique oiler burner. Additionally, this required the removal of an underground oil tank at the school and the necessary repaving of the parking lot affected area. We also replaced all the windows in the rectory as the winter breezes coming through the old and many broken windows often slammed doors, required expensive area space heaters and taxed the abilities of our old oiler burner. We also recaulked and painted over twenty windows at the school that leaked during the heavy rains earlier this year, as well as all the windows in the church. We will be replacing several broken windows at the church this fall.

The plumbing at the school, church and rectory has been updated, shut-off valves replaced, new faucets installed, toilets repaired and bathrooms painted at the school and church. We also installed a sump pump and a new plumbing drain in the boiler room at the church as this past spring we needed to keep the custodians over night to monitor the water level in the boiler room.

We have also invested in replacing electrical outlets and lighting in dire need of repair for safety considerations in all three facilities.

We have cleaned, caulked and repaired the doors and entrances to the school and church and repaired the siding where it was damaged on the rectory. Our baptistery also has a new ceiling.

The roofing on the school, church and rectory has been patched where needed as we have had several leaks over the past several years which have caused water damage to ceilings and contributed to the smell of musty rugs. We also repaired the roofing on one vault and the maintenance building at Old St. Mary's Cemetery. We will be replacing the rectory garage roofing this fall.

We have repainted the maintenance buildings at St. Mary's Cemetery, invested in fencing for safety and cosmetic purposes, repaired the Collins vault and invested in a good haircut for all the trees and shrubbery.

The Parish Finance Council has also tried to ensure that the rectory be a welcoming home for our priests and that employees work in a comfortable and safe work environment. To this end, we have installed cameras on the exterior doors, repaired alarm systems, and torn out old rugs and painted walls. Any cosmetic improvements have been done by parish volunteers, including our youth from the Youth Ministry group, our employees and parishioners who have donated their time, furniture, curtains and home improvement talents. We have been able to supplement our parish income with rental income from priests who choose our rectory as their home.

Although we do budget approximately \$20,000 each year for improvements to our facilities, the fact is that we have not been able to afford these investments in many years. Therefore, in many cases we have had more damage than if we had repaired things immediately. Hopefully, now we can concentrate on a routine maintenance schedule and plan cosmetic improvements as needed.

Finally, yet very importantly, we are in the process of researching an elevator/lift from the main floor of the church to the lower church so all parishioners can participate in events held downstairs. We are in discussions with an architect at this time.

We would like to take this opportunity to thank our many community contractors who have worked with us to make these improvements possible. These people have gone above and beyond the call of duty in their efforts to provide the parish with quality work, on time, on budget and in almost every instance, at a price that has benefitted the parish much more than the contractor. I would especially like to recognize the generous services of Mr. George Bandeli, (VCT and linoleum flooring), Bob Cotton of Babels, Canton Plumbing and Heating, Canton Tree Service, Levis & Sons (electrical), Lamparelli Oil, B. Kierce Roofing and Remodeling, Manny Oliveira Landscaping, CQ Painting, N. J. Marathas Carpeting, Al Callahan's masonry work at St. Mary's Cemetery and rectory, South Shore Ornamentals (church altar railings) and Mario Railings.

Parish Finance Council

8/23/2010

**Saint John the  
Evangelist Parish  
Three Year Comparison  
07-08 thru 09-10**

	Actual Jul '07-Jun '08	Actual Jul '08-Jun '09	Actual Jul '09- Jun '10	Budget Jul'09-Jun '10
<b>INCOME</b>				
Offertory	416,330	433,410	436,843	430,000
Grand Annual	40,803	69,277	61,465	80,000
Shrines, Candles, Flowers	0	4861	4,649	5,000
Sacramental Offerings	22,862	21,088	16,414	22,000
Gifts and Bequests	6,025	51,563	185,972	123,000
Pamphlets	451	488	625	960
Religious Education	16,174	19,625	24,130	20,000
Youth Ministry	14,718	12,470	14,122	15,000
Interest Income	73,899	54,942	45,194	48,000
Rental Income	0	11,400	14,400	14,400
Social Club	13,271	6,567	6,045	10,000
Fuel Collection	0	2,392	1,748	2,500
Coffee and Donuts	0	26	48	100
Other Income	6,414	8,245	8,390	8,500
Promise for Tomorrow Income	7,773	0	0	0
<b>TOTAL INCOME</b>	<b>618,720</b>	<b>696,354</b>	<b>820,044</b>	<b>779,460</b>
<b>EXPENSES</b>				
Salaries and Benefits	345,856	292,610	308,075	304,961
Severance Packages	35,508	0	0	0
Clergy Salaries and Benefits	74,184	61,696	61,150	62,750
Data, Professional And Bank Fees	13,377	13,627	11,400	6,700
Office Supplies and Subscriptions	6,625	9,579	3,846	8,750
Utilities	54,260	63,836	52,016	72,100
Equipment Repair, Rental and Contracts	18,577	31,541	27,853	19,600
Books and Pamphlets	18,227	14,284	12,559	14,500
Printing and Postage	11,192	8,373	11,871	8,500
Church Envelopes and Pilot Paper	5,498	6,660	5,136	5,800
Rectory Household Expenses	24,012	12,610	8,852	14,650
Property and Liability Insurance	12,786	13,987	14,933	15,000
Maintenance Grounds and Buildings	31,227	33,877	65,551	53,750
Altar Supplies	6,271	5,121	5,672	5,000
Charitable Works	2,140	3,048	371	2,000
Music	3,243	1,393	5,513	2,500
Entertainment Hospitality	15,534	6,294	7,718	5,000
Social Club	13,564	6,415	6,031	10,000
Hospital Chaplain	5,374	5,598	5,428	6,000
Flowers	4,739	3,484	3,335	4,000
Meetings and Workshops	2,788	4,844	3,837	5,500
Youth Ministry	18,461	6,864	8,951	6,500
Acquisitions and Improvements	25,048	28,249	39,211	46,000
Transfer to school from Sunday collections	41,090	26,016	34,901	30,000
Archdiocesan Cathedraticum	1,000	1,000	4,334	1,000
<b>TOTAL EXPENSES</b>	<b>790,581</b>	<b>661,006</b>	<b>708,546</b>	<b>710,561</b>
<b>NET</b>	<b>-171,861</b>	<b>35,348</b>	<b>111,499</b>	<b>68,899</b>

8/23/2010

**Saint Mary's Cemetery  
Three Year Comparison  
07-08 thru 09-10**

	Actual Jul '07-Jun '08	Actual Jul '08-Jun '09	Actual Jul '09-Jun '10	Budget Jul'09-Jun '10
<b>INCOME</b>				
Parish Collection	3,888	2,693	1,952	3,000
Openings	51,050	39,075	45,360	55,250
Sale of Lots	35,750	43,050	13,500	39,000
Concrete Burial Units	15,600	10,800	10,350	18,000
Foundations	8,550	7,337	1,825	8,375
Interest Income	525	139	17	0
Donations	0	939	50	1,000
<b>TOTAL INCOME</b>	<b>115,363</b>	<b>104,033</b>	<b>73,054</b>	<b>124,625</b>
<b>EXPENSES</b>				
Salaries and Benefits	31,054	58,612	58,722	68,046
Maintenance of Grounds	40,061	36,172	30,794	30,800
Maintenance Contracts and Supplies	5,900	6,832	4,997	9,500
Property and Liability Insurance	729	938	1,260	1,400
Contract Operating for Openings	44,434	23,151	27,360	35,000
Concrete Burial Units and Supplies	8,517	5,465	4,033	8,850
Professional and Bank Fees	0	1,657	752	500
Office Supplies	0	699	2,819	1,000
Utilities	412	1,050	397	1,700
Capital Improvements	0	9,795	6,385	17,500
<b>TOTAL EXPENSES</b>	<b>131,108</b>	<b>144,370</b>	<b>137,518</b>	<b>174,296</b>
<b>OPERATIONAL NET</b>	<b>-15,745</b>	<b>-40,337</b>	<b>-64,464</b>	<b>-49,671</b>
Cemetery Land Sale Perpetual Care Income	183,097	0	0	0
Perpetual Care Gain/Loss	-27,071	-43,540	41,207	50,000
<b>NET INCOME</b>	<b>140,281</b>	<b>-83,877</b>	<b>-23,256</b>	<b>329</b>

/23/2010

Saint John the  
Evangelist School  
Three Year Comparison  
07-08 thru 09-10

	Actual Jul '07-Jun 08	Actual Jul '08-Jun 09	Actual Jul '09-Jun 10	Budget Jul'09-Jun10
<b>INCOME</b>				
Tuition	957,344	1,002,425	983,450	985,300
Athletic Fees	5,623	3,451	5,175	3,500
School Club Fees	58,310	56,462	68,741	55,800
Donations - Other	13,208	2,586	10,407	2,800
Gifts and Bequests	0	6,000	0	0
Interest Income	10,413	17,028	8,580	13,000
Neighboring Parish Subsidy	17,767	36,272	31,046	39,500
School Foundation Donation	16,000	0	0	0
Milk Account Income	3,940	16,290	11,445	5,000
School Events	6,648	6,179	7,258	6,000
Fundraising	211,732	178,748	207,023	202,450
Parish Offertory Transfer	42,058	30,339	30,579	30,000
Land Sale Income	400,000	0	0	0
<b>TOTAL INCOME</b>	<b>1,743,043</b>	<b>1,355,779</b>	<b>1,363,704</b>	<b>1,343,350</b>
<b>EXPENSES</b>				
Salaries and Benefits	926,164	975,540	1,003,460	1,012,898
Data, Professional, and Bank Fees	22,461	33,397	13,350	17,300
Office Supplies and Subscriptions	17,238	13,342	8,851	13,100
Utilities	70,206	62,068	53,507	66,100
Equipment Repair, Rental, and Contracts	8,378	8,053	15,662	9,150
Books and Pamphlets	43,057	49,139	18,125	27,000
Printing and Postage	7,329	10,274	8,153	10,500
Computer	914	1,703	7,325	2,000
Teaching Supplies	8,635	7,152	13,440	11,300
Development Expenses	2,903	2,731	1,171	2,800
Cafeteria, Food, and Supplies	10,909	6,796	12,175	6,600
Property and Liability Insurance	10,902	8,519	7,116	8,900
Maintenance Building and Grounds	40,263	41,609	34,828	39,600
Tuition Assistance and Write Offs	5,486	30,500	20,849	12,500
Athletic Program	13,729	2,990	4,257	3,000
Meetings, Workshops, and Professional	2,190	3,558	3,277	4,000
Fundraising	117,089	90,981	105,248	102,450
Advertising	9,319	7,627	5,750	7,500
Equipment Depreciation	18,781	20,321	21,208	20,321
School Events	8,107	10,230	7,275	5,500
Gifts and Recognitions	12,941	5,262	5,967	4,000
Capital Improvements	0	0	28,140	0
Accreditation	13,106	0	0	0
<b>TOTAL EXPENSES</b>	<b>1,370,107</b>	<b>1,391,792</b>	<b>1,399,134</b>	<b>1,386,519</b>
<b>NET</b>	<b>372,936</b>	<b>-36,013</b>	<b>-35,430</b>	<b>-43,169</b>