



**Saint Agnes Parish, Reading, MA  
Annual Finance Report  
July 2007 – June 2008**

Submitted by  
Finance Commission Members

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Dear Parishioners,

This year the Finance Commission is happy to report that the income needed to support our operating costs exceeded our operating expenses; the first time since FY 2002. This is primarily the result of significant increases in the weekly, monthly and the electronic (ParishPay) offertory. These collections increased by \$53,400 or 15.9%. Thanks to all who were able to increase their support.

Operating expenses for the year increased by a very modest 3%, driven by the higher cost of heating oil that every home owner is experiencing and a long delayed raise that was given to the clergy. Clergy salaries are established by the archdiocese (and paid by the parish) to assure uniformity.

The other major change to the operating expenses is the Archdiocese School Tax. As you know the archdiocese levies a tax (6% of the weekly collection) on those parishes that do not have a parochial school in order to provide help to those that do. The billing for this tax has been sporadic such that we overpaid in FY 07 and underpaid in FY 08. We believe that the billing has been corrected for FY 09.

Last year squirrels and raccoons were found living in the attic of the rectory after gaining access through eaves that were badly rotted. The planned corrective action was to remove the old siding, repair the rotted eaves and install new vinyl siding. However as the old siding was removed and with some old pictures that Fr. Steve had received it became apparent that the Rectory was originally equal to the many grand old homes in the area. It was then decided to restore this old house to its original condition as much as possible, rather than just fix it. This decision added approximately \$50,000 to the original estimate but we believe it was the right decision, hopefully you will agree. Note that only \$40,000 of the total cost, which is expected to be approximately \$125,000, is in this report; the remaining will be included in next years finance report.

Besides the visible work on the exterior of the rectory there was work on the interior as well. This included removing worn carpeting to expose the rich oak floors that were then sanded and refinished; realigning some rooms to establish offices for Fr. Steve and Fr. Ed, and opening the formal living room to bring it back to its original condition. The 50 year old boiler was replaced and solar panels were added to the roof to provide domestic hot water.

Thermal insulation was added to the ceiling of the church and this along with the changes to the rectory heating systems, are expected to reduce our heating oil consumption by approximately 25%.

In recent years, while we were reporting deficit spending, many have asked, "Are we on the verge of bankruptcy" and this summer as work on this old house went on with no apparent end they asked, "How are we paying for this". The simple answer is "our ancestors have already paid for it". Those good people remembered St. Agnes in their wills and these monies are held in a special account at the archdiocese primarily for extraordinary expenses like the rectory activity. It normally should not be used to cover short falls in the operating budget, although it has been required in recent years.

In order to be sure we do not revert back to deficit spending and also to provide sufficient margin for growth we need your continued financial support. An increase of 5 or 10 dollars a week in your contribution would be a big help or you might consider enrolling in ParishPay. This program assures that you are committed to supporting your parish financially in a regular, consistent manner.

Also, you might consider joining the many past parishioners that remembered St. Agnes in their wills. There will be further information on this subject in the near future.

**SAINT AGNES PARISH  
ANNUAL FINANCE REPORT  
FOR YEARS ENDING JUNE 30, 2007 AND 2008**

Notes	<b><u>OPERATING INCOME:</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>	<b><u>CHANGE</u></b>
1	OFFERTORY COLLECTION	305,286	273,215	12%
	PARISHPAY OFFERTORY	17,764	0	
	OFFERTORY MONTHLY	66,688	63,117	6%
2	SACRAMENTAL OFFERINGS	19,681	14,715	34%
	FUEL COLLECTION	9,380	9,375	0%
	GRAND ANNUAL COLLECTION	89,219	92,368	-3%
	RENTAL INCOME (LOWER SCHOOL)	64,632	62,232	4%
3	CHRISTMAS FUND	23,451	16,145	45%
4	DISTRIBUTED INTEREST	9,727	9,684	0%
	<b><u>TOTAL OPERATING INCOME</u></b>	<b><u>\$605,828</u></b>	<b><u>\$540,851</u></b>	<b><u>12%</u></b>
	 <b><u>OPERATING EXPENSES:</u></b>	 <b><u>2008</u></b>	 <b><u>2007</u></b>	 <b><u>CHANGE</u></b>
5	EMPLOYEE PAYROLL	319,660	294,369	9%
6	EMPLOYEE BENEFITS	62,914	66,559	-5%
	SUPPLIES, TELEPHONE	39,288	34,562	14%
	UTILITIES, HEAT	61,162	46,034	33%
	INSURANCE - FIRE, LIABILITY	21,418	21,505	0%
	BUILDING MAINT. & SUPPLIES	28,468	29,154	-2%
7	CHRISTMAS FUND & OTHER CHARITIES	12,776	20,155	-37%
8	CHURCH SERVICES	14,885	15,860	-6%
9	PARISH PROGRAMS	20,695	25,965	-20%
10	ARCHDIOCESE SCHOOL TAX	2,584	15,154	-83%
	<b><u>TOTAL OPERATING EXPENSES</u></b>	<b><u>\$583,850</u></b>	<b><u>\$569,317</u></b>	<b><u>3%</u></b>
	 <b><u>NET OPERATING SURPLUS/(DEFICIT)</u></b>	 <b><u>\$21,978</u></b>	 <b><u>-\$28,466</u></b>	
11	<b><u>CAPITAL EXPENDITURES</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>	
	<b><u>TOTAL FY 08 CAPITAL EXPENDITURES</u></b>	<b><u>\$129,414</u></b>	<b><u>\$14,107</u></b>	
	 <b><u>EST. FY 09 EXPENDITURES AS OF 9/30/2008</u></b>	 <b><u>\$115,000</u></b>		
12	<b><u>PARISH ASSETS</u></b>	<b><u>2,008</u></b>	<b><u>2007</u></b>	<b><u>CHANGE</u></b>
	GENERAL CHECKING	29,135	34,709	-5,574
	CAPITAL FUND CHECKING	52,591	61,876	-9,285
	SAVINGS AT READING COOP. (CD'S)	212,580	167,736	44,844
	BEQUESTS HELD AT THE RCAB	155,454	277,057	-121,603
	<b><u>TOTAL ASSETS as of 6/30/2008</u></b>	<b><u>\$449,760</u></b>	<b><u>\$541,378</u></b>	<b><u>-\$91,618</u></b>
	 <b><u>EST. TOTAL ASSETS as of 9/30/2008</u></b>	 <b><u>\$335,000</u></b>		
13	<b><u>NON PARISH REVENUES &amp; DISBURSEMENTS</u></b>	<b><u>2008</u></b>	<b><u>2007</u></b>	<b><u>CHANGE</u></b>
	DIOCESAN & NATIONAL COLLECTIONS	\$65,228	\$61,845	5%
	SPECIAL COLLECTIONS	\$9,137	\$10,646	-14%
	ST. KATHERINE DREXEL	\$5,080	\$4,154	22%

## Notes to the FY-08 Financial Report

1. **Offertory Collection:** This includes the Weekly Offertory (\$300,135) and the Offertory for Holy Days (\$5,151). There were 53 Sundays during the Fiscal Year; the average weekly offertory was \$5,663, an increase of \$493 per week compared to last year.
2. **Sacramental Offerings:** Are donations to the Parish for weddings, baptisms, funerals, and memorial gifts that are not directed to a specific account, such as Fuel or Capital Fund, etc.
3. **Christmas Fund:** This fund allows us to help parishioners and others who may be experiencing difficult times by providing monies for housing, heat, clothing, food, etc
4. **Distributed Interest:** This is the interest that was received from our savings at the archdiocese, the interest from CD's are left to accumulate and are not included.
5. **Employee Payroll:** St. Agnes has two full time priests and a part time priest, Fr. Steve, as well as ten full and part time lay employees plus High School students that staff the Rectory when the business office is closed.
6. **Employee Benefits:** Include Employer's FICA, Health, Long Term Disability, Life Insurance and Pension Benefits. The Benefits decreased this year because Fr. Steve is covered by the military, saving us \$11,000.
7. **Christmas Fund Charities:** During this past fiscal year we were able to help many individuals and families in need to pay for their food, fuel, electric bills, etc.
8. **Church Services:** This line item includes altar supplies such as candles, communion wafers and wine, flowers, and our contribution to the hospital chaplain.
9. **Parish Programs:** This supports the various Parish Programs, i.e. Youth Ministry, Social Justice, RCIA, ALPHA, Adult Education, Engaged Couples, Hospitality Functions, etc. The CCD program is self-supporting.
10. **Archdiocese School Tax:** Parishes that do not have a Parochial School are taxed a percentage of their weekly collection toward a fund that is used to support the Parochial School system within the archdiocese.
11. **Capital Expenditures:** Expenses that are beyond normal maintenance in both cost and frequency are considered Capital. This past year these included replacing the heating systems in the rectory, refinishing the rectory floors, new computers, repair of the organ, tree removal, masonry repair, parking lot sealing, a new refrigerator for the rectory, church roof repair and adding insulation in the ceiling of the upper church. An initial payment of \$40,000 to repair the exterior of the rectory is also included in this years report; the remainder will be reported in next years report.
12. **Parish Assets:** The parish has two checking accounts one to pay salaries and normal expenses and one to pay for capital expenses. This past year, in order to pay for our Capital Expenditures it was necessary to augment the Capital Account with funds that are held at the archdiocese. The savings that are at the bank are CD's that were purchased during those years when there was a surplus in the operating account. The monies that are held at the archdiocese are from bequests that were willed by past parishioners for the use of St. Agnes Parish.
13. **Non Parish Revenue & Disbursements:**
  - Diocesan Collections:** During the year there are approximately twelve "second collections" that are taken throughout the country in support of various needs that are specified by the U.S. Council of Bishops. These collections are generally once a month.
  - Special Collections:** In Aug 2007 you gave \$4,400 to the Maryknoll Missionaries. In September you gave \$1,738 to provide relief to the people of Peru suffering from an earthquake, this past June \$1,366 was collected for hurricane relief in Burma and \$1,633 was collected for Oxfam via the Rice Bowl during Lent.
  - St. Katharine Drexel:** Formally St Francis DeSales is our outreach parish in Roxbury.